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GH-Accra: EDF — supply of 200 desktop computers, 10 laptop computers and 200 UPSs for PC 750 VA for MOFEP, Accra

2010/S 196-298351

Accra, Ghana

Supply procurement notice

1. **Publication reference:**
EuropeAid/130271/D/SUP/GH.
2. **Procedure:**
Open.
3. **Programme:**
EDF.
4. **Financing:**
MDG contract.
5. **Contracting authority:**
— The National Authorising Officer for EDF, Ministry of Finance and Economic Planning, PO Box MB40, Accra, GHANA.

Contract specification

6. **Description of the contract:**
The supply, delivery, installation, maintenance and after-sales service by the contractor of the following goods: 200 desktop computers, 10 laptop computers, and 200 UPSs for PC 750 VA for MOFEP, Accra, in 1 lot, at the Ghana Integrated Financial Management and Information Systems (GIFMIS) secretariat, Controller and Accountant General's Department (CAGD), Accra, Ghana.
7. **Number and titles of lots:**
Single lot.

Terms of participation

8. **Eligibility and rules of origin:**
Participation in tendering is open on equal terms to natural and legal persons participating either individually or in a grouping (consortium) of tenderers from ACP States and Member States of the European Union and international organisations as authorised by the instrument applicable to the programme under which the contract is financed (see also item 22 below). All goods supplies under this contract must originate in these countries.
9. **Grounds for exclusion:**
Tenderers must submit a signed declaration, included in the tender form for a supply contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the 'Practical Guide to contract procedures for EU external actions'.
10. **Number of tenders:**
Tenderers may submit only 1 tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than 1 lot.

Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. **Tender guarantee:**

Tenderers must provide a tender guarantee of 5 800 EUR when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. **Performance guarantee:**

The successful tenderer will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the contracting authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. **Information meeting and/or site visit:**

No information meeting is planned.

14. **Tender validity:**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. **Period of implementation of tasks:**

90 days after signature of the contract by both parties.

Selection and award criteria

16. **Selection criteria:**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

1) Economic and financial capacity of tenderer (based on i.a. item 3 of the tender form for a supply contract). In the case of the tenderer being a public body, equivalent information should be provided:

- (a) the average annual turnover of the last 3 years of the tenderer must be a minimum of 580 000 EUR;
- (b) the averages of cash and cash equivalents at the beginning and end of the last 3 years are positive.

Natural persons:

- (a) the available financial resources of the tenderer must exceed 300 000 EUR;
- (b) the financial situation of the tenderer should not be in deficit, taking into account debts, at the beginning of the year 2010.

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the tender form for a supply contract):

- (a) has a professional certificate appropriate to this contract.

3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the tender form for a supply contract):

- (a) the tenderer has worked successfully on at least 3 projects with a budget of at least that of this contract in fields related to this contract in the past 3 years.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the contracting authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

17. **Award criteria:**

Price.

Tendering

18. **How to obtain the tender dossier:**

The tender dossier is available from the following Internet addresses:

<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

<http://www.mofep.gov.gh/advert.htm>

The tender dossier is also available from the contracting authority. Tenders must be submitted using the standard tender form for a supply contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

The National Authorising Officer for EDF, Ministry of Finance and Economic Planning, PO Box MB40, Accra, GHANA

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The contracting authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and the MOFEP website at <http://www.mofep.gov.gh/advert.htm>

19. **Deadline for submission of tenders:**

29.11.2010 (10:00).

Any tender received after this deadline will not be considered.

20. **Tender opening session:**

29.11.2010 (10:30), at Ministry of Finance and Economic Planning, Accra, GHANA.

21. **Language of the procedure:**

All written communications for this tender procedure and contract must be in English.

22. **Legal basis:**

ACP–EC Partnership Agreement signed at Cotonou on 23.6.2000 as amended on 25.6.2005 and in 2008 (Annex IV).