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**CV-Praia: EDF — technical assistance for the Office of the EDF
National Authorising Officer in the Republic of Cape Verde**

2010/S 252-386902

Location: ACP countries — Cape Verde

Contract forecast notice

Services

Common procurement vocabulary (CPV):

Main object:

75211200 Foreign economic-aid-related services

1. **Publication reference:**
EuropeAid/130876/D/SER/CV.
2. **Procedure:**
Restricted.
3. **Programme:**
9th or 10th EDF.
4. **Financing:**
Financing agreement.
5. **Contracting authority:**
Office of the EDF National Authorising Officer in the Republic of Cape Verde, Praia, CAPE VERDE.
6. **Nature of contract**
7. **Contract description:**

The aim of this contract is to provide technical assistance to the Office of the EDF National Authorising Officer, in order to strengthen its capacities to help perform the tasks of the National Authorising Officer better. This technical assistance is planned to last 20 months, and may be extended for the same duration and value. The technical assistance staff will work at the Office of the National Authorising Officer and will consist of a long-term technical assistant who specialises in the fields of European Union budget assistance management, poverty reduction and EDF procedures. Under the management of the coordinator of the Office of the National Authorising Officer, the technical assistant will perform the following tasks, in particular:

— programming, information, implementation, monitoring and assessment of programmes and projects financed by the European Union, whether or not within the framework of National and Regional Indicative Programmes and, in particular:

- (a) planning, monitoring and general running of cooperation activities;
- (b) intersectoral coordination of national and regional programmes and projects;
- (c) support for the institution in drawing up documentation and complying with the conditions for disbursement;
- (d) administrative and financial management of programmes and projects (issuing invitations to tender, payment requests, etc.);
- (e) preparing the new strategy document and the National Indicative Programme for the next cycle of the cooperation programming;

- (f) training of staff at the Office of the National Authorising Officer;
- (g) occasional adjustments for the National Authorising Officer in the tasks to be performed may be necessary.

8. **Numbers and titles of lots:**

The contract is divided into lots: no, 1 lot only.

9. **Budget:**

Maximum budget: 320 000 EUR.

10. **Intended timing of publication of procurement notice:**

February 2011.

11. **Additional information**

12. **Legal basis:**

9th or 10th EDF: ACP-EC Partnership Agreement signed in Cotonou on 23.6.2000, as amended.

13. **Date of dispatch of this notice:**

16.12.2010.

Remarks:

There must be a minimum period of 30 calendar days between the publication of this contract forecast and the publication of the corresponding procurement notice.

No applications or requests for information should be sent at this stage.