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GN-Conakry: contract for guard services

2011/S 74-120534

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

European Commission, Delegation of the European Union in the Republic of Guinea

Le Golfe Building — Coléah

Contact: Head of Administration

Attn: Petrus van der Plas

Conakry

GUINEA

Tel. +224 63404871

E-mail: petrus.van-der-plas@eeas.europa.eu

Fax +32 22988810

Internet address(es)

General address of the contracting authority http://eeas.europa.eu/delegations/guinea/index_fr.htm

Further information can be obtained at: As in above-mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s)

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s)

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

European institution/agency or international organisation

The contracting authority is purchasing on behalf of other contracting authorities No

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority

Contract for guard services.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category: No 23

Main place of performance Conakry, Republic of Guinea.

II.1.3) The notice involves

The establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement: Duration in year(s): 4

Estimated total value of purchases for the entire duration of the framework agreement
estimated cost excluding VAT

Range: between 600 000 and 700 000 EUR

II.1.5) Short description of the contract or purchase(s)

The aim is to conclude a service contract with a company specialising in life and property safety. This company will be required to provide the Delegation of the European Union in the Republic of Guinea with its own security guard service for buildings and Delegation staff (approximately 50 people). Said buildings and staff are located in Conakry.

II.1.6) Common procurement vocabulary (CPV)

79713000

II.1.7) Contract covered by the Government Procurement Agreement (GPA)

No

II.1.8) Division into lots

No

II.1.9) Variants will be accepted

No

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope

Approximately 80 000 hours of guard services per year. This figure is given for information only and is not binding on the contracting authority.

II.2.2) Options

No

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION

Duration in months: 48 (from the award of the contract)

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Applications from consortia, companies or groupings of contractors must specify the role, qualifications and experience of each company or each grouping of contractors.

III.1.4) Other particular conditions to which the performance of the contract is subject

No

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if requirements are met: candidates should note that only companies which comply with all the selection criteria will be invited to tender.

These selection criteria, to ensure provision of the required services, are as follows:

- annual turnover (in the field of life and property safety only) of 300 000 EUR or more,
- firm's experience, as demonstrated by life and property safety services provided in the past 3 years for international companies, diplomatic missions and international organisations,
- at least 100 permanent staff members,

- qualifications of managerial staff and technical managerial staff relevant to the services required in the contract,
- suitably and sufficiently experienced managerial staff and technical managerial staff so that quality and continuity of the service is guaranteed: minimum 5 years,
- average length of service per category of staff (supervisors, inspectors, team leaders, guards, bodyguards, etc.): minimum 2 years.

III.2.2) **Economic and financial capacity**

Information and formalities necessary for evaluating if requirements are met: see point III.2.1.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if requirements are met:
see point III.2.1.

III.2.4) **Reserved contracts**

No

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession**

Yes

The company's main activity must be security and guard services. The company must be registered with the local authorities as a security guard firm.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service**

No

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure**

Restricted

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

Envisaged minimum number 3 maximum number 10

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) **An electronic auction will be used**

No

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority**

11 AO 08.

IV.3.2) **Previous publication(s) concerning the same contract**

No

IV.3.3) **Conditions for obtaining specifications and additional documents**

Payable documents No

IV.3.4) **Time-limit for receipt of tenders or requests to participate**

14.6.2011 - 12:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**

8.7.2011

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**

Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech. Estonian. Hungarian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

IV.3.8) **Conditions for opening tenders**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT**

No

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS**

No

VI.3) **ADDITIONAL INFORMATION**

Candidates are requested to obtain the detailed call for applications document from the contracting authority in point I.1 (by sending an e-mail to petrus.van-der-plas@eeas.europa.eu).

Once candidates have been shortlisted, those companies eligible to tender will be sent the invitation to tender specifications free of charge.

Submitting applications or drawing up tenders does not give tenderers the right either to be awarded the contract or to receive any compensation for costs incurred.

The contracting authority is under no obligation to award a contract subsequent to this notice.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures**

General Court of the European Union

boulevard Konrad Adenauer

2925 Luxembourg

LUXEMBOURG

E-mail: cfi.registry@curia.europa.eu

Tel. +352 4303-1

Internet: <http://curia.europa.eu>

Fax +352 4303-2100

Body responsible for mediation procedures

European Ombudsman

avenue du Président Robert Schuman, PO Box 403

67001 Strasbourg

FRANCE

E-mail: eo@ombudsman.europa.eu

Tel. +33 388172313

Internet: <http://www.ombudsman.europa.eu>

Fax +33 388179062

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: within 2 months of the petitioner being notified or, failing this, of the date on which it became known to them. Lodging a complaint with the European Ombudsman neither suspends this deadline nor creates a new deadline for appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

3.4.2011