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ZW-Harare: framework contract for the provision of guards and related services, Zimbabwe

2011/S 45-073345

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

Delegation of the European Union to the Republic of Zimbabwe

1 Norfolk Road, Mount Pleasant, PO Box MP620

Contact: Pim Gesquiere

Attn: Head of Administration

Harare

ZIMBABWE

Tel. +263 4338158/64

E-mail: pim.gesquiere@eeas.europa.eu

Fax +263 4338165

Internet address(es)

General address of the contracting authority <http://www.delzwe.ec.europa.eu>

Further information can be obtained at: As in above-mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s)

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s)

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

European institution/agency or international organisation

The contracting authority is purchasing on behalf of other contracting authorities No

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority

Framework contract for the provision of guards and related services, Zimbabwe.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Main place of performance Harare, Zimbabwe.

II.1.3) The notice involves

The establishment of a framework agreement

II.1.4) Information on framework agreement

Framework agreement with a single operator

Duration of the framework agreement: Duration in year(s): 4

Estimated total value of purchases for the entire duration of the framework agreement

estimated cost excluding VAT

Range: between 4 000 000 and 5 000 000 EUR

II.1.5) **Short description of the contract or purchase(s)**
Framework contract for the provision of guards and related services, Zimbabwe.

II.1.6) **Common procurement vocabulary (CPV)**
79715000, 79713000

II.1.7) **Contract covered by the Government Procurement Agreement (GPA)**
No

II.1.8) **Division into lots**
No

II.1.9) **Variants will be accepted**
No

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope**
Provision of guards and related services for a maximum period of 4 years.
Excluding VAT
Range between 4 000 000 and 5 000 000 EUR

II.2.2) **Options**
No

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION**
Starting 1.10.2011. Completion 30.9.2015

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them**

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

III.1.4) **Other particular conditions to which the performance of the contract is subject**
No

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if requirements are met: (1) The company details such as full name, physical address, postal address, telephone and fax numbers; the name and designation of the person authorised to represent the company;
(2) Certificates proving legal constitution and registration of the company as well as certificates of registration with the relevant tax authorities in the countries in which they are registered;
(3) Certificate proving the right to run a security company (depending on country).

III.2.2) **Economic and financial capacity**

Information and formalities necessary for evaluating if requirements are met: (4) Certificates proving consistency in making payments for taxes to the relevant authorities (or in their absence, solemn declarations from the relevant authorities attesting that the company has been consistent in paying such taxes);
(5) Statements showing the company's financial capability for the last 3 financial years:
— turnover statement,

— balance sheets — extracted from the company's audited accounts and indicating a positive net assets position for 3 years or since establishment;

(6) Certificates proving insurance cover for the company's activities, specifically risk cover notes for either public liability insurance or professional liability insurance.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if requirements are met:

(8) Information on the facilities and resources available to the company to ensure the quality of the services.

These include:

— a guards monitoring system — preference will be given to on-time/real time monitoring systems (electronic) over other systems,

— batons,

— logbooks,

— 2 vehicles for use by the Guards Supervisor (1) and the Guards Inspectors (1),

— 3 mobile telephones for both the Guards Supervisor (1) and the Guards Inspectors (2),

— handheld VHF radios including chargers at all premises,

— rechargeable torches including chargers at all premises,

— any other equipment and accessories that may be required for the efficient performance of the tasks under the contract (such as provision and maintenance of security doors, razor wire, electrical wire, etc.);

(9) Information on staff numbers over the last 3 years:

— the number of permanent administrative (managerial) staff,

— the number of guards broken down into ranks/categories,

— the number of other technical (operational) staff such as radio controllers, radio operators, inspectors, supervisors, back-up units, other emergency units and alarm technicians;

(10) Description of the training actually given to all groups of operational staff — guards, supervisors, inspectors, radio operators, radio controllers, back-up units, other emergency units and alarm technicians;

(11) Information on the quality standards to which the company's services comply.

III.2.4) **Reserved contracts**

No

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession**

No

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service**

Yes

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure**

Restricted

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated below

1. Technical. Weighting 50
2. Financial. Weighting 50

IV.2.2) **An electronic auction will be used**
No

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority**
ZW 18/2011.

IV.3.2) **Previous publication(s) concerning the same contract**
No

IV.3.3) **Conditions for obtaining specifications and additional documents**
Time limit for receipt of requests for documents or for accessing documents 25.3.2011 - 13:00
Payable documents No

IV.3.4) **Time-limit for receipt of tenders or requests to participate**
4.4.2011 - 13:00

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
18.4.2011

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech.
Estonian. Hungarian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**

IV.3.8) **Conditions for opening tenders**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT**
No

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS**
No

VI.3) **ADDITIONAL INFORMATION**

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures**

VI.4.2) **Lodging of appeals**

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**
22.2.2011