

This notice in TED website: <http://ted.europa.eu/udl?uri=TED:NOTICE:147347-2011:TEXT:EN:HTML>

MZ-Maputo: EDF — institutional strengthening for the Ministry of Health: support with developing human resources in areas of health management and administration

2011/S 91-147347

Location: ACP countries — Mozambique

Service procurement notice

Common procurement vocabulary (CPV):

Main object:

80561000 Health training services

1. **Publication reference:**

EuropeAid/127986/D/SER/MZ.

2. **Procedure:**

Restricted.

3. **Programme:**

10th EDF.

4. **Financing:**

Financing agreement.

5. **Contracting authority:**

Office of the National Authorising Officer for the Mozambique/EU Cooperation, Maputo, MOZAMBIQUE.

6. **Nature of contract:**

Fee-based.

7. **Contract description:**

The project will last for an estimated 3 years, and will involve the provision of services to strengthen the management, planning and administration capacity of the health sector, and the Ministry of Health (MISAU) in particular, in accordance with the public administration reform and the National Plan for Health Human Resources Development. The contract will be implemented via a partnership or twinning arrangement between 1 or more national training institutions and 1 regional or international training institution or consortium specialised in Health Human Resources (HHR) development and training in health system management. This partnership or twinning arrangement will directly interest the 1 or more training institutions dependent on the MISAU with the task of delivering initial training courses and/or continuing training in health management and administration for technicians at intermediate or intermediate-specialist level, as these training levels are the MISAU's responsibility. With the technical assistance of the training institution or selected consortium, a network of cooperation will be activated between the latter and a university and/or a higher education institute (preferably public) offering Mozambique high-quality courses in specific areas. This cooperation network shall train instructors and will also be used to plan or develop syllabuses for initial training courses at intermediate or intermediate-specialist level in the direct remit of the MISAU's training institution, promoting the experience and good training practices of each training institution involved. The project will be geared towards producing measurable results and providing technical input permanently available to the MISAU/training institution for delivering training courses beyond the duration of the project.

8. **Numbers and titles of lots:**

The contract is divided into lots: no, 1 lot only.

9. **Budget:**

Maximum budget: 1 850 000 EUR.

10. **Scope for additional services:**

The contracting authority may, at its own discretion, extend the project in duration and/or scope, subject to the availability of funding, up to a maximum not exceeding the length and value of the initial contract. Any extension of the contract would be subject to satisfactory performance by the contractor.

Conditions of participation

11. **Eligibility:**

Participation in tendering is open on equal terms to natural and legal persons participating either individually or in a grouping (consortium) of tenderers which are established in 1 of the Member States of the European Union, ACP States or in a country or territory authorised by the ACP-EC Partnership Agreement under which the contract is financed (10th EDF — see also heading 29 below) and Brazil. Participation is also open to international organisations.

12. **Candidature:**

All eligible natural and legal persons (as per item 11 above) or groupings of such persons (consortia) may apply. A consortium may be a permanent, legally-established grouping or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e., the leader and all other members) are jointly and severally liable to the contracting authority.

The participation of an ineligible natural or legal person (as per item 11) will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

13. **Number of applications:**

No more than 1 application can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting an application). In the event that a natural or legal person submits more than 1 application, all applications in which that person has participated will be excluded.

14. **Shortlist alliances prohibited:**

Any tenders received from tenderers having a different composition than the ones on the application forms will be excluded from this restricted tender procedure, unless prior approval from the contracting authority has been obtained — see PRAG 2.4.3. Shortlisted candidates may not form alliances or subcontract to each other for the contract in question.

15. **Grounds for exclusion:**

As part of the application form, candidates must submit a signed declaration, included in the standard application form, to the effect that they are not in any of the exclusion situations listed in Section 2.3.3 of the Practical Guide to contract procedures for EU external actions.

16. **Subcontracting:**

Subcontracting is allowed.

Maximum percentage of the contract value which may be subcontracted: 30 %.

17. **Number of candidates to be shortlisted:**

On the basis of the applications received, at least 4 and at most 8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 4, the contracting authority may invite the candidates who satisfy the criteria to submit a tender.

Provisional timetable

18. **Provisional date of invitation to tender:**
4.7.2011.
19. **Provisional commencement date of the contract:**
11.1.2012.
20. **Initial period of implementation of tasks:**
Duration in months: 36.

Selection and award criteria

21. **Selection criteria:**
Same criteria for legal and natural person.
The following selection criteria will apply to candidates. In the case of applications submitted by a consortium, these selection criteria will be applied to the consortium as a whole:
- 1) Economic and financial capacity of candidate:
in case of applicant being a public body equivalent information should be provided:
1. the average annual turnover of the candidate must exceed the annualised maximum budget of the contract i.e., the maximum budget stated in the procurement notice divided by the initial contract duration in years, where this exceeds 1 year; and
 2. the averages of cash and cash equivalents at the beginning and end of year are positive.
- 2) Professional capacity of candidate:
1. at least 2 staff currently work for the applicant in fields related to this contract;
 2. at least 20 % of all staff working for the candidate this year in fields related to this contract are permanent.
- 3) Technical capacity of candidate:
1. the candidate has worked successfully on at least 1 project with a budget of at least that of this contract, in management and administration in the health field, which was implemented at any moment during the following period: 3 years from the deadline for submitting tenders, i.e. 2.6.2011;
 2. the candidate has worked successfully on, as a minimum, 1 or more projects which contained in their entirety the following areas of management and administration in the field of health: drawing up training programmes; training instructors; delivering courses with innovative training procedures; post-initial training assistance and support; and capacity to plan, monitor and assess initial and continuing training.
- An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the contracting authority are when the tenderers rely in majority on the capacities of other entities or when they rely on key criteria. If the candidate relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the contracting authority.
- If more than 8 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates must be re-examined to identify the 8 best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:
- candidates who have worked on at least 1 similar project in a developing country,
 - candidates with experience in performing operational studies.

22. **Award criteria:**

Best value for money.

Application

23. **Deadline for receipt of applications:**

14.6.2011 (12:00), local time.

Any application received after this deadline will not be considered.

24. **Applications format and details to be provided:**

Applications must be submitted using the standard application form, the format and instructions of which must be strictly observed. The application form is available at the following Internet address: http://ec.europa.eu/europeaid/work/procedures/implementation/services/index_pt.htm

Any additional documentation (brochure, letter, etc.) sent with an application will not be taken into consideration.

25. **How applications may be submitted:**

Applications must be submitted exclusively to the contracting authority in the following language: Portuguese:
— either by recorded delivery (official postal service) to:

Office of the National Authorising Officer for the Mozambique/EU Cooperation, Avenida Ahmed Sekou Toure n.º
21, 2.º andar, Maputo, MOZAMBIQUE,

— or hand delivered (including courier services) directly to the contracting authority in return for a signed and dated receipt, to:

for the attention of: Michelle Noormahomed. Tel. +258 21493712/3.

Opening hours: 7:30-15:30.

As in above-mentioned address.

The contract title and the publication reference (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the contracting authority.

Applications submitted by any other means will not be considered.

26. **Alteration or withdrawal of applications:**

Candidates may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No applications may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with item 25.

The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

27. **Operational language:**

All written communications for this tender procedure and contract must be in Portuguese.

28. **Date of publication of contract forecast notice:**

24.1.2009.

Notice number in OJ: [2009/S 16-021429](#).

29. **Legal basis:**

ACP-EC Partnership Agreement signed in Cotonou on 23.6.2000, as amended — 10th EDF.

30. **Additional information**

31. **Date of dispatch of this notice:**

29.4.2011.